

Chief Advisory Board Meeting Minutes

March 27, 2024

In Attendance: Sergeant Brown, Chief Frisbee, Professor Gardiner, Vice President Oseguera, Professor Brown, MSI Counselor Janet Hyder, Interim AVP Chik

I. Call to Order/ Approve Minutes – Called to order at 2:38

II. Announcements

Updates for LEPP were discussed. Physical training and workshops are currently being conducted, the first week had 34 in PT and 29 in the classroom, the second week had 34 in PT and 25 in the classroom. Applications will be available to the students in late April and interviews will be conducted in May. The one-year program will begin in the fall semester. Chief Frisbee spoke about switching the emergency notification system from Everbridge to Critical Arc. The Safe Zone Safety App will be launched soon.

III. CSUF Safety Planning Forum

Food: Box lunches, different options, vegetarian, gluten free and water.

Agenda: Discussed the draft agenda and if there needed to be any changes. VP Student Affairs Oseguera recommended giving an overview of the tiered response team. Professor Gardiner suggested going back over the survey done last year. Everyone agreed question should be framed in a positive way to seek information about what safety concerns the campus has, such as:

- How does engagement look to you?
- How concerned are you about your safety when you are here on campus?

Interim AVP Chik suggested doing an icebreaker first – maybe an open-ended question about what does holistic safety mean to you and then ask what is working and what is not working. Interim AVP Chik also said to make sure and give the group the rules of engagement. Chief Frisbee stated he would like a CAB member to be seated at each table. Interim AVP Chik thought it would be a good idea to share what holistic safety means to the UPD. Professor Gardiner added it might be a good idea to ask the attendees where they want to see more police presence. Interim AVP Chik expanded on that question with “How would you like to see safety enhanced on campus?” Other suggestions/ideas were:

- Have tables report back to those who want to.
- Have index cards on table to write questions on.
- Closing remarks
- Event concludes
- Have some kind of raffle/opportunity drawing at the end

Further Advertising: Information was sent out to different groups and also sent to the building marshals and also asked ASI to share. Professor Gardiner suggested sending it out again to everyone the Monday after spring break on April 8th. Chief Frisbee stated he will work with Ellen to resend it to University.

IV. Core CAB Milestones / Goals 2023/2024

Professor Gardiner went over the milestones listed on the agenda for 2023/2024. Professor Gardiner asked what is wanted/needed in the 2023/2024 summary report. Chief Frisbee asked the Board for input so the report can be completed by May 2024, and asked the Board to be specific about what should be in the report. Interim AVP Chik suggested having the report follow the goals and possibly include a looking forward section for the year to come. Chief Frisbee let the Board know the past year end reports will be sent out before the next CAB meeting and to please review those and then make recommendations for this year's report.

V. Core CAB Milestones 2024/2025

Chief Frisbee asked everyone to come up with one or two ideas for either CAB, CSUFPD or together that can be achieved, possibly another workshop, survey, etc

VI. CAB Meetings – Next meeting is scheduled for April 24th. A suggestion was made to move the May meeting from end of the month to May 15th. Chief Frisbee stated he is fine with continuing with the board as is but would like to know what they think, does the membership need to be expanded? Chief Frisbee asked everyone to think about it and be ready to discuss it when they come back after the summer.

VII. Updates CAB Website

VIII. Adjournment – Meeting adjourned 3:35